

**HOLIDAY & EVERYDAY CARD ORDER FORM**

**Bill To:** (Must match credit card statement if charging.)

**Ship To:** (Only fill in if different than Bill To Address. Note: Street Address needed for delivery.)

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<b>Mail:</b> Mail to the address above	<b>Call Toll Free:</b> Call between 9:00am - 5:00pm ET at <b>1-866-717-3401</b>	<b>Fax Toll Free:</b> Complete this form and fax to <b>1-800-465-3400</b>	<b>Online:</b> Visit us at <b>www.GalleryCollection.ca</b>
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**SEE CATALOG OR WEBSITE FOR PRICES AND SPECIFICATIONS.**

**1 CARD DESIGN #:** \_\_\_\_\_ **2 GREETING CODE:** \_\_\_\_\_ (Not available for Calendar Cards) **3 QUANTITY:** \_\_\_\_\_

**4 GREETING & CARD IMPRINT COLOR:**  
 White and cream cards can be imprinted in any foil or ink color. Dark cards can be imprinted in gold or silver foil. Foil is 11¢/card with \$16/setup.  
*We recommend foil! check one box only.* →

GOLD FOIL	SILVER FOIL	RED FOIL	GREEN FOIL	BLUE FOIL	BLACK INK	RED INK	GREEN INK	BLUE INK
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**5 CARD IMPRINT:**  
 Please clearly print your card imprint as you wish it to appear. Maximum 45 letters and spaces per line.  
**Holiday and All-Occasion Cards** - 2 lines in ink will be included at no additional charge.  
**Calendar Cards** - 5 lines in ink will be included at no additional charge.  
**Customizable Front Cards** - Order online to choose your font style, text size and imprint color.

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**6 ENVELOPE STYLE:**  
**Classic:** Foil Lined with a Deckle-Edged Flap.  
**Laser:** Unlined with a Straight-Edged Flap and are compatible with laser printers.  
**Seal Fast** envelopes are 20¢ each and have a self-adhesive seal. Non-Seal Fast envelopes have a moisture seal.

**7 EXTRA ENVELOPES:**  
 (Fill in quantity, multiples of 25. Seal Fast 25 @ \$7.50 Classic or Laser 25 @ \$5.00.)

**Check One Box Only** →

<b>CLASSIC SEAL FAST</b>	<b>CLASSIC</b>	<b>LASER SEAL FAST</b>	<b>LASER</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*We recommend!*

**8 RETURN ADDRESS ON ENVELOPE FLAP:**  
 Please clearly print exactly what you wish to appear on the envelope flap. Your envelopes will be imprinted in the same color ink or foil as your card greeting and imprint. Ink is 6¢/envelope with \$13 set up. Foil is 11¢/envelope with \$16 set up.

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**9 PENS AND SEALS:**  
 2 Gel Pens per package @ \$6.00 per pack. 50 Foil Seals per package @ \$5.65 per pack. Discount and dollars off do not apply.

**Fill in # of Packages and Color** →

_____ <b>Metallic Gel Pens</b>	<input type="checkbox"/> GOLD (701801)	<input type="checkbox"/> SILVER (701577)
_____ <b>Embossed Foil Seals</b>	<input type="checkbox"/> GOLD (701580)	<input type="checkbox"/> SILVER Item (701579)

**10 CORRESPONDENCE NOTE CARDS:**  
 15 flat-panel cards and Seal Fast envelopes in each box. Price includes 1 line of personalization in foil or ink. (Discount and dollars off do not apply. Item 302163)

**Imprint:** \_\_\_\_\_

Gold Foil or  Silver Foil \_\_\_\_\_ **Box(es) Note Cards** (Garamond typeface only)  
 Blue Ink or  Black Ink \_\_\_\_\_ **Box(es) Note Cards**  Garamond  *Bickham Script*  Tekton  Nueva

**11 PAYMENT CHOICE** (Check one):  **BILL ME** or charge to:  VISA  MC  AMEX

Credit Card # \_\_\_\_\_ Exp. date \_\_\_\_/\_\_\_\_/\_\_\_\_

**12 ORDERED BY:** \_\_\_\_\_  
 Print name clearly \_\_\_\_\_ Signature \_\_\_\_\_ Title \_\_\_\_\_

(\_\_\_\_\_) \_\_\_\_\_  
 Daytime Phone Number \_\_\_\_\_ Fax Number - optional \_\_\_\_\_

Email Address \_\_\_\_\_  
 This address will be used to send order confirmation and shipping notifications  
 Yes, I also want to receive future promotions by email. You can change your preferences by calling 1-866-717-3401 or by email: info@gallerycollection.ca.

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